

2025-2026 Verification Worksheet

Your 2025-2026 Free Application for Federal Student Aid (FAFSA) was selected for review in a process called verification. The law says that before awarding Federal Student Aid, we may ask you to confirm the information you, and your parents, if a dependent student, reported on your FAFSA. To verify that you provided correct information the financial aid administrator will compare your FAFSA with the information on this worksheet and with any other required documents. If there are differences, your FAFSA information may need to be corrected. You, and at least one parent if you are a dependent student, must complete and sign this worksheet, attach any required documents, and submit the form and required documents to the Office of Financial Aid. We may ask for additional information. If you have questions about verification, contact the Office of Financial Aid as soon as possible so that your financial aid will not be delayed.

STUDENT'S INFORMATION

| | | | |
|--|-----------------------------|-----------------------|------------------------------------|
| <i>Student's Last Name</i> | <i>Student's First Name</i> | <i>Student's M.I.</i> | <i>Student's ID Number</i> |
| <i>Student's Street Address (include apt. no.)</i> | | | <i>Student's Date of Birth</i> |
| <i>City</i> | <i>State</i> | <i>Zip Code</i> | <i>Student's Email Address</i> |
| <i>Student's Home Phone Number (include area code)</i> | | | <i>Student's Cell Phone Number</i> |

FAMILY SIZE

INDEPENDENT Students (parent information not required on FAFSA): List the people in your family. Include yourself, your spouse if applicable, and your children **if** they live with you (or live apart because of college enrollment) and you will provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026. Include other people only if they now live with you and you provide more than half of their support and will continue to provide more than half of their support from July 1, 2025 through June 30, 2026.

DEPENDENT Students (parent information required on FAFSA): List the people in your parents' family. Include yourself, your parent/stepparent (even if you don't live with them), and your parent/stepparent's children who live with them (or live apart because of college enrollment) and receive more than half of their support and will continue to receive more than half of their support from your parent/stepparent from July 1, 2025 through June 30, 2026. Include other people who now live with your parent/stepparent **if** they receive more than half of their support and will continue to receive more than half of their support from your parent/stepparent from July 1, 2025 through June 30, 2026.

List all family members below.

| Full Name | Age | Relationship |
|-----------|-----|--------------|
| | | <i>Self</i> |
| | | |
| | | |
| | | |
| | | |
| | | |
| | | |

STUDENT'S 2023 INCOME INFORMATION

Important Note: The instructions below apply to the student and spouse (if the student is married). Notify the financial aid office if the student or spouse filed separate IRS income tax returns for 2023 or had a change in marital status after December 31, 2023.

1. Check the applicable box below.

- The student has given consent and approved sharing and importing income and tax information from the IRS to the FAFSA form via the FUTURE Act Direct Data Exchange (FA-DDX) even if the attempt to obtain or use such data is ineffective.
- The student's spouse (if the student is married) has given consent and approved sharing and importing income and tax information from the IRS to the FAFSA form via the FUTURE Act Direct Data Exchange (FA-DDX) even if the attempt to obtain or use such data is ineffective.
- The student's and/or spouse's (if student is married) 2023 income tax return information was not available through the FA-DDX or could not be used. The **2023 Tax Return Transcript** obtained from the IRS or other relevant tax authority of a U.S. territory, commonwealth or foreign government **or a signed copy of the 2023 income tax return and applicable schedules** filed with the IRS or other relevant tax authority of a U.S. territory, commonwealth or foreign government must be provided. A 2023 Tax Return Transcript can be obtained online at irs.gov/transcript or by calling 1-800-908-9946. Make sure to order the Tax Return Transcript and not the Tax Account Transcript.
- The student and spouse (if the student is married) will not file and is not required to file a 2023 federal income tax return or foreign return. (See number 2 below.)

2. If you and/or spouse (if student is married) **did not file** and are not required to file a 2023 federal income tax return or foreign return, list below the sources and amounts of earnings, other income and resources received in 2023. Report \$0 if no income earned. Please submit copies of all W-2 forms or other earnings statements. **NOTE: For Independent Students and spouses with foreign income, provide documentation of non-filing from the relevant tax authority in the foreign country dated on or after October 1, 2024.**

| Employer's Name and/or Source of Income | 2023 Amount Earned | IRS W-2 Provided? |
|--|--------------------|-------------------|
| <i>ABC's Auto Body Shop (example)</i> | \$2,000.00 | Yes |
| | | |
| | | |
| | | |
| Total Amount of Income Earned in 2023 | \$ | |

PARENT(S)' 2023 INCOME INFORMATION

Important Note: The instructions below apply to each parent included in the family. Notify the financial aid office if the parents filed separate IRS income tax returns for 2023 or had a change in marital status after December 31, 2023.

1. Check the applicable box below.

- The parent(s) has given consent and approved sharing and importing income and tax information from the IRS to the FAFSA form via the FUTURE Act Direct Data Exchange (FA-DDX) even if the attempt to obtain or use such data is ineffective.
- The parent(s) 2023 income tax return information was not available through the FA-DDX or could not be used. The **2023 Tax Return Transcript** obtained from the IRS or other relevant tax authority of a U.S. territory, commonwealth or foreign government **or a signed copy of the 2023 income tax return and applicable schedules** filed with the IRS or other relevant tax authority of a U.S. territory, commonwealth or foreign government must be provided. A 2023 Tax Return Transcript can be obtained online at irs.gov/transcript or by calling 1-800-908-9946. Make sure to order the Tax Return Transcript and not the Tax Account Transcript.
- The parent(s) will not file and are not required to file a 2023 federal income tax return or foreign return. (See number 2 below.)

2. If your parent(s) did not file and are not required to file a 2023 federal income tax return or foreign return, list below your parent(s)' sources and amounts of earnings, other income and resources they received in 2023. Please submit copies of all W-2 forms or other earnings statements. **NOTE: For parents with foreign income, provide documentation of non-filing from the relevant tax authority in the foreign country dated on or after October 1, 2024.**

| Employer's Name and/or Source of Income | 2023 Amount Earned | IRS W-2 Provided? |
|--|--------------------|-------------------|
| <i>ABC's Auto Body Shop (example)</i> | \$2,000.00 | Yes |
| | | |
| | | |
| | | |
| Total Amount of Income Earned in 2023 | \$ | |

INDIVIDUALS WHO FILED A 2023 AMENDED IRS INCOME TAX RETURN

An individual who filed an amended IRS income tax return for tax year 2023 must provide:

- A **signed** copy of the **2023 IRS Form 1040X, "Amended U.S. Individual Income Tax Return,"** that was filed with the IRS or documentation from the IRS that include the changes made by the IRS; **AND**
- A **2023 IRS Tax Return Transcript** (that will only include information from the original tax return and does not have to be signed)

OR

- A **2023 Record of Account Transcript**

OR

- A **signed** copy of the **2023 IRS Form 1040 and all applicable schedules** that were filed with the IRS.

INDIVIDUALS WHO WERE VICTIMS OF IRS TAX-RELATED IDENTITY THEFT

An individual who was the victim of IRS tax-related identity theft must provide:

- A **signed** copy of the **2023 income tax return with all applicable schedules** that were filed with the IRS, or an equivalent document provided by the IRS;
AND
- An IRS 4674C letter (a letter from the IRS acknowledging the identity theft) **or** a statement signed and dated by the tax filer indicating that they were a victim of IRS tax-related identity theft, and that the IRS is aware of it.

CERTIFICATION AND SIGNATURES

Each person signing this worksheet certifies that all the information reported is complete and correct. If student is dependent, the parent whose information was reported on the FAFSA must sign and date.

WARNING: If you purposely give false or misleading information, you may be fined, sent to prison, or both.

Student's Signature

Date

Parent's Signature (required if student is dependent)

Date

Spouse's Signature (optional if student is independent)

Date

Return to: Western New England University
Office of Financial Aid, 1215 Wilbraham Road, Springfield MA 01119-2684
Fax: 413-796-2081 Tel: 413-796-2080
finaid@wne.edu
www1.wne.edu/enrollment-services

Student Name _____

Student ID _____